

**Workshop on  
Institutional assessment preparation  
28<sup>th</sup> -29<sup>th</sup> June 2019  
At Conference room of Hotel Diamond, Kampot Province**

**Objective of the workshop:**

- Compile documents and evidence to support the evaluation process
- Prepare self-assessment report for institution

<b>Time</b>	<b>Description</b>	<b>Responsible Person</b>
<b>Day 1: 28<sup>th</sup> June 2019</b>		
7:30 - 8:00	-Registration	- Team
8:00 – 8:30	Open - national anthems - open remarks	- <b>Rector</b>
8:30 – 9:30	<b>USUN Presentation:</b> Details of National Standards	- <b>Mr. VONG Chorvy</b> - <b>Mr. Nhoung Sovoan</b>
9:30 – 9:45	<b>Break</b>	
9:45 – 11:15	Presentation on Preparation of: - Details of the document - Compilation of self-assessment report	- <b>Mr. VONG Chorvy</b> - <b>Mr. Nhoung Sovoan</b>
11:15 – 11:25	<b>Q&amp;A</b>	
11:30 – 2:00	<b>Lunch Break</b>	
14:00 – 15:15	<b>Group discussion:</b> - Document preparation by booth at program level	<b>Moderator</b> - <b>Mr. Vong Chorvy</b> <b>Mr. Nhoung Sovoan</b>
15:15 – 15:30	<b>Q&amp;A</b>	
15:30 – 15:45	<b>Break</b>	
15:45 – 16:45	<b>Group Discussion</b> - Preparation of documents at the institutional level	<b>Moderator</b> - <b>Vong Chorvy</b> - <b>Mr. Nhoung Sovoan</b>
16:45 – 17:00	<b>Q&amp;A</b>	
<b>Day 2: 29<sup>th</sup> June 2019</b>		
8:00 – 9:15	- Presentation of the results of each group discussion	Group representative
9:15 – 9:30	<b>Q&amp;A</b>	
9:30-9:45	<b>Break</b>	
9:45 – 11:15	- Presentation of the results of each group discussion	Group representative
11:15 – 11:30	<b>Q&amp;A</b>	
11:30 – 2:00	<b>Lunch Break</b>	
14:00 – 15:30	- Draft Self-Assessment Report	- <b>Vong Chorvy</b>
15:30 – 15:45	<b>Break</b>	
15:45 – 17:00	- Draft Self-Assessment Report	- <b>Vong Chorvy</b> -
15:30 – 15:45	<b>Break</b>	
15:45 – 17:00	- - Summary of workshop results - - Closing of the workshop	- Vice-Rector Incharge